

GEM / ISO14001 MANAGEMENT REVIEW:

OCTOBER 2004 TO SEPTEMBER 2005

**Annexe 1: Progress on GEM Management Review
Recommendations agreed by CXMT on 9th November 2004**

1 The environmental policy be updated by Spring 2005 to reflect the achievement of ISO 14001 and the inclusion of public facing areas such as waste (6.1).	Revised policy agreed June 2005
2 The GEM group decide in January 2005 on the programme to roll out ISO 14001 certification to further activities and services at the triennial review in July 05 (9).	Schedule in place and roll out in progress: due for completion July 2006.
3 The recommended response to corporate CARs be agreed (4.1).	CARs raised by SGS were signed off by them in Feb 05. Some internally raised CARs are still open.
4 The recommended response to delayed targets be agreed (5.2).	Programme updated.
5 KPIs covering environmental issues be agreed with HJS and targets set (5.3).	Two environmental KPIs and four EPIs have now been agreed with HJS. Some baseline information has been received for 2004/05. Results will be tracked quarterly by the GEM group (see 4.1 in main report).
6 A mechanism be set up to facilitate access to and exchange of performance information and procedures between partners, including environmental information (5.3).	An extranet will not be set up. However HJS and Owen Williams environmental leads are invited to GEM meetings quarterly and liaise as appropriate between meetings.
7 The Service Planning template include a prompt for contributions to corporate objectives, including the environment (9).	Corporate Plan commitments to the environment have been strengthened and made more explicit (1.5 & 5.1). The Service Planning Guidance for 06/07 states that each plan should "show the contribution it will make to Council-wide policies, strategies and programmes, such as ... sustainable development". The environmental policy and Carbon Management Action Plan are included in the list of Council-wide policies and programmes to be taken into account when drawing up Plans. Environmental content of plans will be assessed as part of the Quality Assurance process.
8 Officers be reminded of the requirement to buy through WMS and strongly encouraged to buy Green list items (5.4)	Mentioned regularly in GEMGen. The Env Co-ordinators from the 4 constituent authorities & WMS now meet quarterly.